

TRACEY MILLER

IT PROJECT MANAGER

PROFILE

Respected and dedicated professional with 5+ experience in business administration who will be responsible for being on the front line leading and delivery of application development solutions.

EDUCATION

Boston University

2009-2015

New Science School

2000-2009

SKILLS

- Risk Management
- Stakeholder Management
- Resource Management
- Planning - WBS, Gantt, PIDs

EXPERIENCE

TRIAL SOLUTION

2014-2015

- Maintained the Project Issues and Risks Log
- Monitored and maintained project financials and forecast

GOOGLE

2015-2017

- Coordinated internal and external resources for execution of projects
- Created project detailed project status reports for executive staff

ARLINGTON TECH

2017-2019

- Participated in short and long range planning and the execution of strategic initiatives to reach the organization's business objectives